

# ~ MINUTES ~

## REGULAR / SPECIAL MEETING ~ BOARD OF DIRECTORS

MARY WALKER SCHOOL DISTRICT NO. 207

August 20, 2018 ~ **6:00pm** ~ Springdale, WA 99173

<u>MEMBERS PRESENT</u>	<u>GUEST(S) PRESENT</u>	<u>MEMBER(S) ABSENT</u>
Canfield, Jeff (Chair)	Anderson, Mark	Beckman, Diana (Vice-Chair)
Roy, Amy	Cannon, Christine	
Scott, Jim	Cobb, Matt	
Turner, Justyn	Dodge, Kyle	
Winters, Rick (Superintendent)	Gines, S. Matt	
	Goad, Tim	
	Greer, Vicki	
	Hargrave, Edwina	
	Hixson, Lisa	
	Holsten, Tina	
	Joachim, Brett	
	McIsaac, Sue	
	Montgomery, Rachel	
	Moss, M. Jo	
	Norris, Amanda	
	Presho, Margaret	
	Smith, Heidi	
	Sulgrove, B. Kim	
	Sulgrove, Mary	
	Ward, Tammy	
	Wright, Dirk	
	Wright, Tami	

### CALL TO ORDER & FLAG SALUTE

This meeting was called to order by J. Canfield at 6:04pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were several changes to the Consent Agenda [specifically, Personnel / Staff Changes: Administrator Contracts (2018-2019) – deletion: Matt Cobb (P-12 Principal, ELL / ALE Administrator); correction: Edwina Hargrave (P-5 Principal, Title I / LAP / iGrants); addition: Steve Thams (Transportation Supervisor / Mechanic) AND Personnel / Staff Changes: Other – Classified – deletion: Cindy Cates (Mechanic – Part-time; 3-month trial; 4 hours/day; 4 days/week; \$22.50/hour)]. There were no other changes or additions to the Agenda.

### CONSENT AGENDA

- Board Meeting Minutes:
  - Regular Meeting – July 16, 2018.
  - Special Meeting – July 30, 2018.
- Personnel / Staff Changes:
  - Administrator Contracts (2018-2019):
    - ~~Matt Cobb (P-12 Principal, ELL / ALE Administrator).~~
    - ~~Edwina Hargrave (P-12 Asst. Principal, Transportation Coordinator, Title I / LAP / iGrants).~~
    - Edwina Hargrave (P-5 Principal, Title I / LAP / iGrants).
    - Mary Sulgrove (Special Education Director, Teacher).
    - Steve Thams (Transportation Supervisor / Mechanic).
  - Supplemental / Extra-Curricular Contracts (2018-2019):
    - Dani Schurger (MS Volleyball Head Coach).
    - Heidi Smith (MS Volleyball Asst. Coach).
  - Resignations – Classified:
    - John Peterson (Custodian).
  - New Hire – Other – Classified:
    - Tim Goad (MS Football Asst. Coach).
    - JaLynne Winters (HS Volleyball Asst. Coach).
  - ~~Other – Classified:~~
    - ~~Cindy Cates (Mechanic – Part-time; 3-month trial; 4 hours/day; 4 days/week; \$22.50/hour).~~
- Donations:
  - Patsy Nortz; Refrigerator; \$100.00 value; K-8 Staff Lounge.
- Accounts Payable:
  - August 2018.
- Payroll:
  - August 2018.

## **PUBLIC FORUM**

- Rachel Montgomery (Coalition Coordinator, Springdale Together Coalition) re-introduced herself and reviewed the Coalition's Action Plan for July 1, 2018 – June 30, 2019 (Attachment #1).
- Tim Goad asked about a potential Board member's seat becoming vacant and shared that he is aware of someone that may be interested in serving.

## **HEALTH / WELLNESS (L. Hixson, District / School Nurse)**

- Status Request:
  - Food Allergy Aware School – District is moving along this path; requested enforcement of transportation /bus policy regarding no food consumption on bus without express advance permission.
  - Automated Electronic Defibrillator (AED) – Project Adam – District has already approved this request.
  - Sexual Health Resource Kiosk (K8 Building) – I Decide – District is still discussing this request.

## **PK-5 PRINCIPAL and TITLE I / LAP / SPECIAL EDUCATION DIRECTOR REPORT (E. Hargrave)**

- Status.
  - Elementary Summer School – cancelled due to lack of student enrollment.
  - Title I / LAP / SPED – collaborating with Eric Wolf (WA State Board of Education).
  - Title I School-wide Plan – will meet in September to revise Plan, with community involvement (see Attachment #2).
  - Wa-KIDS – assessments for Kindergarteners; 2 days.
  - Projected Enrollment – Elementary = 180; Preschool-Traditional = 15; Preschool-ECEAP = 9.
  - iGrant – Minimum Basic Education Requirement Compliance (#600) – in progress (see Attachment #3); to be submitted by September.
- Other.
  - Computer User Release Form (Elementary; K-5) – discussed desire to change form submission every year, to once-and-done during entire enrollment in Elementary School.

## **6-12 PRINCIPAL and ELL / ALE ADMINISTRATOR REPORT (M. Cobb)**

- Status:
  - Projected Enrollment – High School-Traditional = 157; Middle School = 110; plus ALE.
  - ALE Program: (B. Joachim):
    - Consolidated Program Update – 9 of 12 students graduated at end of 2017-2018 school year; 2 students will pursue technical school and/or military options (unable to pass State math assessment). Authorization to Operate– requested for the 2018-2019 school year for Consolidated ALEs Program.
- Other.

## **BUSINESS SERVICES DIRECTOR REPORT (S. McIsaac)**

- Status.
  - Monthly Budget Report – reviewed and answered questions.
  - Filing Status: 2017-2018 Fiscal Budget Extension (OSPI has approved); 2018-2019 Fiscal Budget (OSPI approval pending).
- Other.
  - Summer Food Program – another successful year almost done; MWSD hosted program for self and 4 other satellite locations.
  - Food Services – Adult Meal Pricing Increase Request – without milk, complete breakfast = \$2.60; without milk, complete lunch = \$3.75.
  - Frontline / AESOP Substitute Management – have been training all summer (almost complete), with soft implementation tentatively scheduled for September 1<sup>st</sup> and final rollout expected before the end of the 2018-2019 school year.

**SUPERINTENDENT REPORT (R. Winters)**

- Other:
  - Negotiations – MWEA and Classified Unions – tentative agreement reached; 1-year deal; will meet again in Spring; sent to legal advisors for review; members excited and thankful.
  - Architecture RFQ – Qualifications submissions and next step(s) – 5 submissions received; not ready yet to select firm.
  - Grants – E. Hargrave working on 4 different grants for small, rural schools.
  - Levy / Bond – next committee meeting scheduled for August 23<sup>rd</sup> at noon, public is invited; hope for successful Feb. 12, 2019 election; discussed difference between capital projects levy, replacement (tax) levy and bond.
  - Qualifications submissions and next step(s) – 5 submissions received; not ready yet to select firm.

**BOARD POLICY REVIEW**

- Board Policies, Procedures and/or Forms: (1<sup>st</sup> ‘New’ Reading; Review by Board Member Request):
  - #2161 & #2161P: Instruction: Special Education and Related Services for Eligible Students.
  - #2162 & #2162P: Instruction: Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973.
  - #3122 & #3122P: Students: Excused and Unexcused Absences.

**PLANNING AND DISCUSSION**

- Board Meeting Schedule for 2018-2019 School Year – including potential Work Session every 2-3 months, 3-4 mid-day meetings to allow staff and/or students to participate and re-scheduling of meeting dates/times during holidays; consensus reached to hold Work Sessions each even numbered month at 5:30pm-6:30pm, beginning with the October 15<sup>th</sup> Board meeting, and to re-schedule January and February 2019 meetings to 3<sup>rd</sup> Tuesdays (see Attachment #4).

**EXECUTIVE SESSION (RCW 42.30.110)**

No motion was entertained for the need to enter into an Executive Session; therefore, no Executive Session was called for or held.

**BUSINESS**

- Consent Agenda – J. Scott made a motion to accept and approve all items of the Consent Agenda, with the changes as noted in the opening paragraph herein; said motion also includes the July 2018 Accounts Payable and July 2018 Payroll (all as noted below); A. Roy seconded; motion carried.

Gen Fund	Warrant numbers	161993	through	162009	\$	24,779.92
	Warrant numbers	162035	through	162086	\$	53,470.55
ASB – K8						
ASB – HS	Warrant number	162087			\$	4,318.03
Payroll + ACH, addt'l stipend	Warrant numbers	161991	through	161992	\$	4,510.75
	Warrant numbers	162010	through	162034	\$	479,751.85

- Other:
  - J. Turner made a motion to approve the iGrant #600 – Minimum Basic Education Requirement Compliance submission, as presented; J. Scott seconded; motion carried.
  - A. Roy made a motion to approve the Consolidated ALE Program’s Authorization to Operate for the 2018-2019 school year; J. Scott seconded; motion carried.
  - Architecture Firm Selection – no motions were entertained or acted upon.
  - A. Roy made a motion to increase the Adult Meal Pricing Increase, as noted herein; J. Turner seconded; motion carried.

**OTHER BUSINESS**

- J. Turner made a motion to approve the Consolidated ALE’s Curriculum for the 2018-2019 school year, as submitted (see Attachment #5); J. Scott seconded; motion carried.

**ADJOURNMENT**

J. Scott made a motion to adjourn at 7:10pm; A. Roy seconded; motion carried.

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*Tina L. Holsten, Clerk*

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Board Secretary

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Board Chair (or Vice-Chair)